

Job Announcement

The Mid-County Fire Protection District is accepting applications for the position of Division Chief/Fire Marshal. Applications will be accepted until 4:00pm, August 18th, 2017 at the district office located at 184 N. Business Route 5, Camdenton, MO 65020. Please submit a cover letter and resume marked Division Chief/Fire Marshal Applications. Inquiries can be directed by email to the Fire Chief at firechief@mcfpd.org. The Mid County Fire Protection District is an Equal Opportunity Employer.

This is a salaried position with a salary range of \$44,000 – \$48,000, depending on experience, qualifications and certifications. This position works mainly Monday-Friday, 8 AM - 4:30 PM. During scheduled events, this position has occasional nights or weekends and is subject to call back for certain emergencies. Mid-County Fire Protection District offers retirement (MO LAGERS L7), medical and short-term disability. The district recognizes 9 paid holidays per year. The position includes a cell phone, annual boot allowance and a take home vehicle if you live within the Fire District.

A. Qualifications:

1. Citizen of the United States.
2. Minimum age of 18 years.
3. Possess a High School Diploma or GED.
4. Possess a valid Missouri Operators License.
5. Successful completion of a background investigation. No felony convictions or disqualifying criminal histories. Report will be reviewed by the Fire Chief for approval.
6. Ability to read, write and speak the English language.
7. Five (5) years prior work experience as a Command Officer.
8. Missouri Firefighter I & II certified.
9. Missouri Instructor I certified.
10. Missouri Fire Officer I certified.
11. Missouri Investigator certified.
12. Missouri Inspector certified
13. Ability to meet Departmental physical standards as may be required.
14. Knowledge and certifications in ICC Inspector and Fire Plans Reviewer preferred.

B. Responsibilities and Duties:

The Division Chief/Fire Marshal shall:

1. Assist in the formulation of policies and general plans and make recommendations for district operations to the Fire chief.
2. Serve as a representative of the Fire Chief in meetings with other governmental bodies, civic organizations and the general public when so directed by the Fire Chief.
3. Direct activities at incidents under the direction of the Incident Command System.
4. Schedule, supervise and conduct inspections of existing structures, construction and remodel sites for compliance with fire codes. Resolve compliance problems with owners within scope of knowledge and authority.
5. Schedule, coordinate and document the inspection of hydrants, sprinkling systems, and elements of a fire prevention or protection system.
6. Review and approve construction plans for code compliance.
7. Coordinate with building officials for fire related code review and approval of occupancy permits and business licenses.
8. Calculate water fire flows for building requirements.
9. Respond to and investigate all major fires and all suspicious or undetermined causes of fire.
10. Provide public education in fire prevention, including giving talks, demonstrations, and presentations before community groups, schools, and other organizations or institutions.
11. Respond to complaints regarding fire code violations and fire hazards.
12. Issue warnings and citations for fire code violations.
13. In cooperation with DNR, approve and issue burn permits as required.
14. Maintain data and records regarding fire inspection or prevention activities; prepares a variety of reports regarding fire inspection or prevention as required.
15. Recommends and develops proposed fire prevention policies, procedures and codes.
16. Supervise Inspector(s) as needed and required.
17. Be required to attend a minimum of twelve (12) hours of training outside the regular fire department training per year.

The Division Chief/Fire Marshal works under the general guidance of the Fire Chief

Mid-County Fire Protection District--Formed in 1986, the Mid-County Fire Protection District located in central Missouri in the beautiful Lake of the Ozarks. This district encompasses 220 square miles in central Camden County. Our full service/multi-discipline department responds to more than 1,800 calls annually, including structural and wildland fire suppression, vehicle and technical rescue, marine firefighting and rescue, dive/water recoveries, emergency medical services, code enforcement, fire prevention/public education, along with a host of other activities and services. Our six fire stations and two fireboat docks house the following equipment: (6) engines, (6) tankers, a rescue engine, (8) brush/EMS trucks, (2) 75' ladder truck, a special operations unit, a fuel/utility truck, a dive/water rescue truck and 4 staff vehicles. The career staff consists of 6 Firefighters, 3 Captains, Administrative Assistant, Fire Inspector, Training Officer, Fire Marshal, Deputy Chief and a Fire Chief located at Station 1. In addition, the roster consists of 45 volunteer staff that responds out of all six stations. The department operates 4 divisions that include: Training, Operations, Fire Prevention and Support Services. Additional information can be found on our website at www.mcfpd.org.